

NSH Individual Personal Property “Allowable List”

EFFECTIVE DATE: November 4, 2011

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The following guidelines apply to all items listed on the Allowable List:

1. All electrical devices and/or equipment must be double insulated (must be so labeled by the manufacturer), or equipped with an additional conductor in the cord and have a 3 pin U-Ground hospital grade plug; (refer to NSH AD # 288). Electrical appliances and/or equipment delivered to the Hospital must be assessed for electrical safety by the NSH Electric Shop prior to delivery to the Individual or the unit. Electrical appliances and/or equipment in non-compliance shall be returned to sender/vendor.
2. Value of any item purchased must not exceed \$160.00.
3. Electronic equipment with possible internet access capabilities will be evaluated by Information Systems Department staff, utilizing the Individual Owned Electronic Equipment Risk Assessment Form.
4. Unless otherwise indicated, the limit for all items on the Allowable List is one (1).
5. Electronic devices with the capability to connect to a wireless communications network (Internet/GPS/Etc) are contraband.
6. Electronic devices with removable data card slots (e.g., SD card slots) are contraband.
7. Additions or changes to the list are LARGE FONT AND IN BOLD.

ELECTRICAL APPLIANCES AND ENTERTAINMENT DEVICES:

ITEMS	PKGS. REC'D BY MAIL (1)	PURCHASED @ BY-CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
ANTENNA, Digital flat antenna	X*		X*		Limit is one (1). Telescoping antennas not allowed. Must be similar to type offered via Walkenhorst's.
AUDIO-VISUAL CABLES/AC ADAPTORS			X*		Replacement of cables and AC Adaptors that come with electronic equipment are allowed only if cables were not rendered inoperable by the owner. Cable length is limited to 8 feet.
BATTERIES	X*	X	X*		Limit at unit discretion to accommodate need. Excess batteries to be under staff control, and used batteries are to be turned in to staff for replacement.
BOOK LIGHT, CLIP ON.			X		Limit is one (1), plastic construction only, transparent/translucent, battery operated, no larger than 5 oz. No metal springs.
BOOMBOX	X*	X	X*		Maximum size limit is 12x22x15-inch. No detachable speakers, or detachable cord without prior approval of the Program Director/designee; no external recording devices; however, audio equipment which can record directly from an internal source (radio or CD to tape only), is acceptable. No CB or police band. Alarm function is acceptable. Telescoping antennas will be removed.
CALCULATOR	X*	X	X*		Calculator, translator, organizer, dictionary, etc. hand held with up to four (4) modules/cartridges.
CD/DVD CASE	X*	X	X*		Cloth/Mesh material with plastic zipper only.

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3. ** Alcohol-based products are supervised items

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CHARGER, BATTERY	X*		X*	C	Cordless; Program Director approval required. Chargers with cord require staff supervision.
COMPACT DISKS (Including Cassette and VCR tapes, DVDs and CDs)	X*	X	X*		Limit of fifty - (Any combination totaling 50, including game cartridges). Movie Industry films: non-rated and R-rated films allowed as published on the NSH Approved Movie List for R-rated movies. Unrated movies, documentaries and educational materials require Program Director Approval. Adult or X-rated films not permitted. “Customized” CD’s (such as those available from Walkenhorst) not permitted. Videotapes of “significant family events” may be mailed from family members, but must be reviewed and approved by the WRPT prior to the Individual receiving the tape/disk. CDs with “Parental Advisory” require Program Director Approval. (PC)
CD / DVD PROTECTIVE COVERS	X*	X*	X*		The plastic cover received with the CD or DVD is currently allowed. However, if broken, the cover is contraband and a replacement cover must be of the flexible sleeve type or soft plastic. Limit is fifty (50).
CD / DVD / GLASSES CLEANING CLOTH	X*	X	X*		Limit is two (2).
DIGITAL CONVERTER BOX	X*	X*	X*		Limit is one (1). May only order a basic Digital Analog Converter Box with plastic cabinet.
DVD PLAYER, PORTABLE	X*		X*		1 Portable DVD Player, maximum 12” screen. No models w/removable data (e.g., SD) card slots , no wireless capabilities.
DVD/VIDEO TAPE PLAYERS	X*	X	X*		1 DVD Player, or, 1 VCR Player, or, 1 Combination VCR/DVD Player. Program Director approval required.
FAN, PLASTIC	X	X	X		Maximum 8” diameter, battery operated, requires Program Director approval.
HDMI CABLE	X		X		Maximum length, 3 ft.
HEAD PHONES		X	X*		Headphone cord length, maximum 8 ft. No metal. No wireless capabilities.
HEAD PHONE LINK, DOUBLE HEAD/MALE	X*		X*		Limit is one (1). Allows linkage of IPOD to stereo unit. Maximum length, 3 ft.
IPODS/MP3 PLAYERS	X*	X	X*		10GB; 12-hour rechargeable battery. (Including factory-supplied connecting cable). No viewing screen; no photo, video downloading capabilities. Recommended models that meet criteria: IPOD Shuffle; COBY MP550-2G; COBY MP315-2G.
IPOD/MP3 ACCESSORIES	X*		X*		Docking Stations (including those with clocks, radios, speakers). Must be within size limit (see “Boombox”).
KEYBOARD (Casio Type)			X*		Approved by Program Director required. Must fit within Personal Locker. No outside recording capabilities.
MEMORY STICK (THUMB DRIVE)					Limit is three (3) – new memory sticks are provided by the State. All Memory Sticks subject to inspection for inappropriate materials.
NOSE HAIR TRIMMER	X*	X*	X*	C	Limit is one (1).

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POWER CORD/ SURGE PROTECTOR		X	X*		1 each (no daisy-chaining allowed); up to 8 plug variety; 8" X 2" X 2". Units purchased through the By-Choice Store have been pre-approved for use on units. Program Director approval required.
RADIO, WALKMAN TYPE	X*	X	X*		Voice-over feature not allowed. No recording capabilities.
REMOTE CONTROL DEVICES Including Universal		X#	X*		May have one for each approved electronic appliance owned.
TELEVISION, 13" TV/VCR or 13" TV/DVD or 15" Flat Screen (LCD type)	X*		X*		Must fit within Personal Locker. TV/VCR, 14 ¼"X15 ¾"X15", TV/DVD, 14 ½"X 15"X15". Flat Screen LCD, 17"H x 16"W max. Program Director approval. Note: two prong plugs are allowed if TV model has a non-metal exterior. No detachable cords. No models w/removable data card slots.
VIDEO GAME PLAYER/GAMES	X*	X#	X*		Hand-held devices only. Limit of ten (10) video games. (Video game cartridges are counted as Games. Games not rated, or rated "Teen", "Adult" or "Mature" require Program Director approval). No photo, video viewing capabilities. No removable data card slot allowed. Recommended models: Nintendo Game Boy Advance, Game Boy Color. If used or refurbished, must come directly from vendor, with identifying invoice.
NEO WORD PROCESSOR	X*	X#	X*		Battery operated only, carrying case also allowed.

PERSONAL CARE ITEMS:

ITEMS	PKGS. REC'D BY MAIL (1)	PURCHASED @ BY-CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
AIR FRESHENER		X	X*		Non metal container, non aerosol spray, non plug-in type.
BEARD TRIMMER	X*	X*	X*	S	Limit is one (1).
BLOW DRYERS, HAIR			X*	S	
CHAPSTICK		X	X*		
COLOGNE, PERFUME		X	X*	S**	Including after-shaves, etc. Reasonable quantities; No glass containers, plastic only. Container size limited to 6 oz. **Alcohol based products are supervised items
COMB, PLASTIC	X*	X	X*		Combs with handles are no longer permitted. No longer than 6".
COSMETIC/ TOILETRY BAG	X	X	X		Clear vinyl preferred; no bigger than 12"X5" (similar to those available at BY-CHOICE)

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COSMETICS, MAKE-UP		X	X*	C (liner pencils)	No glass, no metal. Compacts may not contain glass mirrors. Eyeliner, lipliner, brow liner pencils: Controlled items, liquid or twist-up only
CURLING/ STYLING IRON	X*	X	X*	S	Not allowed on admission units.
DENTURE ADHESIVE	X*		X*	S	
DENTURE CLEANERS			X*	C	Tablets only.
EMERY BOARDS	X*	X	X*		No metal, flexible cardboard only, no longer than 5”
HAIR BRUSH	X*		X*	C	Plastic only. Hair brush with handles are no longer permitted.
HAIR COLOR/ STRAIGHTENER	X*	X	X*	S	Through Package Center only; will go directly from there to the Beauty Shop. Not to be bought by units on grocery store runs.
HAIR GROOMING AIDS		X	X*	S**	Includes hair spray, gel, etc. Limit 1. Non- aerosol, pump only. Vendor items received in plastic sealed containers. **Alcohol based products are supervised items.
HAIR PICK	X*	X	X*	C	Plastic only. Must be kept in Individual's grooming supplies and returned to staff immediately after use. No bigger than 6”.
HAIR ROLLERS	X*	X	X*	C	Foam or plastic only. Limit: 24 rollers.
HAIR TIES OR BANDS	X*	X	X*		Nylon/Rubber: 1” – 2” in Diameter; For use in Grooming of hair, only. Number allowed in individual's possession is up to unit discretion.
HYGIENE PRODUCTS		X	X*	S**	All Hygiene Products – Limit is three (3): deodorant, Kleenex, sanitary pads, tampons, non-aerosol products, pump only for both men and women. No glass containers. ** Alcohol based products are supervised items
LOTION, HAND/BABY OIL/BODY OIL		X	X*		Plastic container only.
POLISH REMOVER, NAIL	X*	X	X*	S	Reasonable quantity. Non-acetone only. No glass, clear plastic container.
POLISH, NAIL	X*		X*	S	Reasonable quantity. Glass container OK
SHAMPOO, NON-MEDICATED		X	X*		Limit is three (3). Any medicated shampoo requires doctor's order
SHAVER, ELECTRIC	X*	X#	X*	S	Program Director approval required.
SOAP	X*	X*	X*		Limit is six (6) bars. To be stored in Unit personal property, issued individually.

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SOAP CONTAINER		X	X		Plastic only.
TOOTHBRUSH LOCKED UNITS					State issue only.
TOOTHBRUSH OPEN UNITS	X*		X*		Limit is three (3). To be stored in Unit personal property, issued individually, in exchange for used item.
TOOTHPASTE		X	X*		Limit is three (3). To be stored in Unit personal property, issued individually, in exchange for used item.
VASELINE			X*		6 oz. size or smaller.

CLOTHING ITEMS – WEATHER GEAR:

ITEMS	PKGS. REC'D BY MAIL (1)	PURCHASED @ BY-CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
BATHROBE MEN & WOMEN					State issue only.
BELT LOOP, BLACK, VELCRO					Also known as “Besser Belt”; 6 – 8” Strip of Velcro used to tighten pants. State-issued.
BOOTS, WORK	X		X		Individuals assigned to Vocational Services work crews will purchase or be issued a pair of work shoes. The work boots for approved sites shall be black, with mid-length top and “hard toes”--steel toes are not permitted.
BRA	X	X	X		Limit of ten (10), State issued/Individual purchase; (No under-wire). (May include “Sports Bras”)
CAPS: BEANIE/KNIT/B ASEBALL	X	X	X		Limit is one each: State issue and Individual purchase. Non-offensive, non-gang related logos and no solid blue or red
GLOVES, PLAIN	X	X	X		Limit one (1) pair. No leather, no studs, jewelry, etc.
GLOVES, WEIGHT LIFTING	X		X		Limit two (2) pairs.
HANDKERCHIEFS (WHITE)	X*	X	X*		Limit ten (10).
HAT WITH BRIM		X			State Issue or Purchased (via points) through the BY-CHOICE Store.
JACKET, KHAKI/ MEN & WOMEN					State Issue only.
NIGHTGOWN/ WOMEN					Limit two (2), State issued.

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PAJAMAS/ MEN & WOMEN					Limit two (2), State issued.
PANTS/KHAKI, MEN & WOMEN					Four (4) pairs, State issue. Allotment for Individuals who work is six (6).
PANTS/ BROWN MEN & WOMEN					Four (4) pairs, State issue. Allotment for Individuals who work is six (6).
SANDALS, THONGS	X*	X	X		Outdoor Style/type (like Birkenstocks) no metal.
SHIRTS, KHAKI/ COLLARED, MEN & WOMEN					Limit four (4), State issued. Allotment for Individuals who work is six (6).
SHOES, SLIP ON	X*		X*		Limit is one (1) pair. Leather or synthetic material, no metal or laces.
SHOES, WITH SHOE LACES					May be signed out for sports league activities or if required for work only. Otherwise use to be specified via MD order.
SHOES, TENNIS			X	C**	Limit two (2) pairs: 2 Velcro type; or, One (1) Velcro, One (1) athletic type, No shoe laces. **Shoe laces to be staff controlled.
SHORTS, GYM, KHAKI or BROWN, MEN & WOMEN					State issued. Limit three (3).
SHORTS, KHAKI or BROWN MEN & WOMEN					State issued. Limit three (3).
SLIPPERS, SOFT			X		Flexible, foldable.
SOCKS, PAIR	X*	X	X		Limit of ten (10), no nylon. No higher than mid-calf.
SUSPENDERS	X*		X		Requires Physician' Order.
SWEATPANTS, KHAKI or BROWN, MEN & WOMEN					Limit three (3), State issued. Allotment for Individuals who work is five (5). Women may now wear regular (men's) khaki sweatpants.
SWEATSHIRT, KHAKI, MEN & WOMEN					Limit three (3), State issued. Allotment for Individuals who work is five (5).
THERMAL UNDERWEAR TOPS/BOTTOMS	X*		X		Limit two (2) pair. Must be white or off white in color. (INDIVIDUAL/FAMILY PURCHASES)
T-SHIRTS, KHAKI, MEN & WOMEN	X*		X		Limit of seven (7). State issued or purchased by Individual. Short sleeve, crew neck only. No V-neck, logos, long sleeves or tank tops. White T-Shirts no longer allowed. Allotment for Individuals who work is ten (10).

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TURTLENECK, KHAKI	X		X		Limit of two (2). Must be cotton or light, knit-type fabric. No heavy wool or heavy knit.
UNDERPANTS; LADIES	X*	X	X		Limit ten (10), Any Color. Allows for items other than State Property.
UNDERSHORTS, UNDERWEAR; MEN	X*		X		Limit ten (10). Any color briefs allowed. Boxers – white only.
WAVE CAP / DO RAG	X*	X	X		Limit is (2) two. Black color only. Not to be worn off unit at any time (exception - unit courtyard/dining room).

EDUCATIONAL / STATIONERY / RECREATIONAL EQUIPMENT AND SUPPLIES:

ITEMS	PKGS. REC'D BY MAIL (1)	PURCHASED @ BY—CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
ADDRESS BOOK	X	X	X		No metal binding.
ALBUM, PHOTO	X*	X	X*		Limit is two (2). No metal binding.
ART SUPPLIES	X*	X	X*		Chalk pastel colors-1 box, 12 sticks. Crayons-1 box, 16 colors. Art paper is limited to 50 sheets. Unit Supervisor to determine appropriate limitations.
BICYCLE	X	X	X		Open units only. Program Director approval required.
BINDER (THREE RING)/FILE FOLDERS		X			No metal binding or rings. Long cord fasteners (over 3-4 in.) must be removed. WRPT TEAM Approval.
BOOK LIGHT WITH CLIP		X			Limit is one (1), plastic only, transparent/translucent, battery operated, no larger than 5 oz. No metal springs.
CALCULATOR	X*	X	X*		Calculator, translator, organizer, etc. hand held with up to four (4) modules/cartridges.
CALENDAR; POCKET, PAPER	X*	X	X*		No wire or hard plastic in binding.
CARDS GREETING	X*	X	X*		Unit Supervisor to determine appropriate limits.
CARDS, PLAYING	X*	X	X*		Regular and Pinochle card decks only. If Pinochle, 2 decks allowed.
CHESS SET	X*	X	X*		Plastic Game pieces only, maximum height of game pieces is 3".
CLOCK, ALARM		X	X*		Plastic; 3" X 5" or smaller. No cords. Battery type only, 1-2 AA batteries.
CRAFT PROJECTS	X*		X*	C	Requires approval of WRPT & Program Director.

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FANNY PACKS	X	X	X		Plastic, no metal frame, Velcro strap.
GUITAR PICK	X*	X	X*		Limit is three (3). Must have appropriate music instrument. Plastic only.
GUITAR STRINGS	X*		X*	C	Nylon/gut only (metal-wrapped nylon strings OK). Program Director approval required.
GUITAR TUNER	X*		X*	C	Plastic construction, no metal. Battery- operated only.
INSTRUMENTS, MUSIC	X	X	X	C	Guitars, etc. Nylon/gut strings only. No metal strings (metal- wrapped nylon strings OK). Program Director approval required.
PEN, BALL POINT					State issued plastic “SHORT” pen, 3.5 inches long, with non- removable tube. Long Pens/standard size pens are approved for Individuals residing on Open-Units pending approval of WRPT. No Red pens.
PENCIL					State issued only.
PHOTOGRAPHS	X				No photos of patients that might pose a threat to security such as being used to make an employee I.D. badge.
PLASTIC BAG – ZIPLOCK		X			3 Each (3): One Gallon size; 12" X 12" for storage of food Items kept in Personal Locker identified in “Package Foods” Section.
PUBLICATIONS (Books, catalogs, posters, etc.)	X	X	X		One (1), current newspaper, may be “local” news paper; Ten (10) books or magazines. Requires prior WRPT approval before ordering. Any publication that depicts or encourages sexual acts with children or behavior that may result in tissue damage will be considered contraband. Any other publication may only be denied following Hospital policy and procedures for denial of rights for cause. . No maps showing streets or identifying details (maps of the world OK). Posters no larger than 18"X24". Final approval contingent on review by Program Director after receipt.
RELIGIOUS MATERIALS	X		X		Staff are to check all items to ensure items do not contain metal, cords, or otherwise pose a safety or security risk. No long cords, laces or chains.
STAMPS		X	X*		2 Books, first-class stamps in possession at any time. Pre- stamped embossed envelopes may be substituted for stamps.
STATIONERY		X	X*		Envelopes, writing paper. Unit Supervisor to determine appropriate limits.
TYPEWRITER	X*		X*	C	Not to exceed \$160.00 in value. Program Director approval required.
TYPEWRITER CORRECTION TAPE	X*	X	X*	C	Includes ribbon cassette.

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YARN	X		X	S	Through Package Center only; will go directly from there to OT Shop or Mail Services. Not allowed on units.

FOOD AND BEVERAGE / STORAGE / SUPPLIES:

ITEMS	PKGS. REC'D BY MAIL (1)	PURCHASED @ BY-CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
BEVERAGES		X	X		Ice tea, juice, nectar, and soda. All plastic containers (no metal or glass).
CANDY		X	X		Paper wrapped or plastic container only.
CANNED FOODS	X	X	X	C	Only allowed on Open Units. Empty cans to be provided to staff.
CHEESE		X	X*		Plastic wrapped or in plastic container.
COCOA MIX		X	X*		
COFFEE INSTANT OR IN PACKETS		X	X*		Not to exceed 3 lbs. Decaffeinated Only.
COFFEE POT GRINDER	X*	X	X*		Only allowed on Open Units that have a unit kitchen. Must be stored in unit kitchen. US approval required.
CREAMER, COFFEE		X	X*		Not to exceed 2 lbs.
CUP / TUMBLER / MUG	X*	X	X*		Sports container is permitted. May be thermal cups, tumblers, must be plastic (no metal or glass, or ceramic). Mugs/Cups limited to 20 oz., limit two (2) only.
FRESH FRUIT OR VEGETABLES		X	X*		Non-contraband container. Not requiring refrigeration; to be kept in Individual's food locker.
MILK, DRY or SOY		X	X		Not to exceed 2 lbs.
NUTS		X	X*		Plastic container only. Limit 2 lbs.
PACKAGED FOODS		X	X		Amount is limited to that which can easily fit into the Individual's plastic storage container, as provided by the Hospital. Bagels, beef jerky, cake, cereal, chips, cookies, crackers, doughnuts, pastries, pop-corn, pretzels, instant soup, top ramen, not requiring refrigeration, to be kept in plastic container in Unit Canteen used for Individuals to maintain food goods. Reasonable amounts (generally defined as "to be consumed in a single day") may be stored in personal locker in proper container or Zip Lock Bag.
PEPPERS, HOT (DRIED & HOT SAUCE)		X	X	C	Limit is one (1) container of hot sauce, no larger than 18 oz.; 10 small packets (such as those given at BY-CHOICE); 1 small packet of dried peppers. To be kept in Unit Canteen as a CONTROLLED item.
PLASTIC BAGS; "ZIP LOCK TYPE"		X			3 Each (3): One Gallon size; 12" X 12". For Storage of Food Items kept in Personal Locker.

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PUNCH MIX, POWDERED		X	X*		In sealed container or envelope; Not to exceed three (3) pounds.
SEASONING		X	X		Open units, plastic container only. Must be stored in unit kitchen.
SUGAR, INDIVIDUAL PACKETS		X	X*		Not to exceed 1 lb. Includes sugar substitutes.
TEA, INSTANT OR BAGS		X	X*		Not to exceed three (3) pounds or 100 bags (May not contain any pharmaceutically active substance or caffeine).
TUPPERWARE, CONTAINERS	X	X	X		Must be able to fit in a 1 x 1 cubic ft. locker.

MISCELLANEOUS ITEMS:

ITEMS	PKGS. REC'D BY MAIL (1)	PURCHASED @ BY-CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
BED THROW, BLANKET OR COMFORTER		X	X		Can be made by the Individual or purchased. Must be washable. Maximum size is Twin Bed size. May have 1 blanket <u>and</u> either a comforter or bed throw.
JEWELRY	X	X	X		Chains/Necklaces/Bracelets (limit 2 - single strand only), rings (limit 2 - No sharp edges). Earrings (Limit 4 pair) must be flat and no larger than a quarter. All others must be breakaways.
LANYARD					State issued only.
LAUNDRY PRODUCTS			X*	S	Sealed packages only. No bleach.
MEDICAL NEED, (DME)	X		X		Eyeglasses, dentures, hearing aids, artificial eyes, limbs, braces, etc., requires physician's approval. NSH purchased Durable Medical Equipment (DME) requires a doctor's order and is processed by Medical Ancillary Services or Rehabilitation Therapy Services. Medicated soap and shampoo require Doctor's order. Protein Powder no longer allowed.
MEDITATION CUSHION					Limit is one (1).
PHONE CARDS	X		X		Limited to \$30.00 value of cards.
PILLOW SHAMS	X	X	X		Limit is one (1), Standard Size pillow Sham, no metal.
Prayer Rug	X		X		Size limit: 2' X 4'. Must be able to be stored in wardrobe or nightstand.
PURSE, CLUTCH	X	X	X		No metal frame or wire, no strap.
SUNGLASSES	X	X	X		Wire frames permitted.

1. Asterisk (*) indicates that the item must be received “factory” sealed.

2. C = Controlled Item (must be checked in/out by staff) and S = Supervised Item (requires direct staff supervision when in use)

3. ** Alcohol-based products are supervised items

NSH Individual Personal Property “Allowable List”

EFFECTIVE DATE: November 4, 2011

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ITEMS	PACKAGES RECEIVED BY MAIL (1)	PURCHASED @ BY-CHOICE STORE	PURCHASED THROUGH VENDOR (1)	SUPERVISED ITEMS (2)	COMMENT (INFORMATION ON ITEMS-LIMITS, CONTAINERS, ETC.)
TOTE BAG	X	X	X		Limit is one (1). Single or Double Strap, canvas or cotton or mesh cloth material, straps no longer than 18".
WALLET	X	X	X		No metal.
WATCHES	X	X	X		No sharp edges. Alarm feature is allowed.
WATCH BAND, REPLACEMENT	X	X	X		No metal. Requires WRPT Approval.

COMPUTERS – COMPUTER PRODUCTS:

NOTICE TO INDIVIDUALS: The Department of Mental Health has implemented a moratorium on the purchase of computers and computer equipment. Computer related equipment will remain allowed for those Individuals who have these items; no additional items will be processed for Individuals by the package center.

CASH / COINS / MONEY:

See AD 491, Personal Deposit Fund.

Individuals on units that are part of the “Cashless Society” are not allowed access to any cash (i.e., paper money). All funds received through visits, the mail, social security, etc., will be placed directly in the Individual's Trust account. Access to funds is via a “Credit Card” which displays the Individual's picture, addressograph number.

Individuals are limited to a maximum of \$15 in coins (quarters only) per week.

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